



## CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, July 17, 2013 at 7:00 p.m.**

Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese

Members: Robert Bosma, Wally Dudzinske, Rosalie Fromm, Jerry Hallstrom,  
Ron Karrels, Ken Draheim, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

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- 1. Meeting called to order by presiding officer.**
- 2. Was the meeting properly announced?**
- 3. Roll call.**
- 4. Pledge of Allegiance to the Flag.**
- 5. Approve the agenda.**
- 6. Correction and Approval of June 19, 2013 Common Council Meeting Minutes.**
- 7. Receiving of Visitors.** Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
- 8. Report of Officers and Departments:**
  - A. Municipal Court \$3,069.60; Police Department Petty Cash \$500.75 and Monthly Report.
  - B. Building Inspector: Est. Cost of Building Projects for Permits Issued in June Totaled \$123,665.02.
  - C. Library Receipt Report for June: \$795.96
- 9. Committee Reports and Unfinished Business**
  - A. Finance Committee:
    1. Treasurer's Report as of June 30, 2013.

	Checking Account	Savings	Totals
General Acct.	\$1,317,533.23	-----	\$1,317,533.23
WDF Savings	-----	\$231,838.37	\$231,838.37
General TIF Acct.	-----	\$188,052.39	\$188,052.39
Sanitary Sewer Acct.	\$246,244.20	\$251,460.63	\$497,704.83
Electric & Water Acct.	\$529,349.75	\$1,746,500.81	\$2,275,850.56

2. Audit of the Bills.

**B. Meeting Minutes:**

Emergency Management March 25; Historic Preservation June 12; Utilities & Sewer Commission June 25; Plan Commission June 27; CDA June 27; Library Board July 8; Board of Public Works July 10; Finance Committee July 10

**10. New Business**

- A. Council action, as recommended by the Human Resource Committee, to approve Ordinance 574, the second presentation of an Ordinance Recreating Chapter 1, General Government.
- B. Council action, as recommended by the Plan Commission on the Lease Agreement with the New Holstein Lion's Club to place their 16' x 20' shed on Parcel 19748 located near the Public Works Garage.
- C. Council action, as recommended by the Finance Committee, to renew farm land rental contracts expiring on December 31, 2013 for a period of 5 years, beginning in 2014, with a 25% increase of the 2013 rental rate for the duration of the contract.
- D. Council action, as recommended by the Finance Committee, to approve an agreement with Sean Steffes to convey Lot 1 of Parcel ID No. 18393 approximately five acres for the development of an assisted living facility.
- E. Council action, as recommended by the Finance Committee, to approve an agreement with Sean Steffes to convey Lot 2 of Parcel ID No. 18393 approximately four acres for the development of a 24 unit senior living facility.
- F. Council action on an application for an operator's license, with an expiration date of June 30, 2014, for the following applicants as approved by the Police Department:
  - 1. Kaitlyn Gulig, Weber's BP Station.
  - 2. Amanda Harris/Bunge, Weber's BP Station.
  - 3. Shayla Anderson, Kwik Trip.
  - 4. Lori Schreiner, Kwik Trip.
  - 5. Emily Heus, Twisted Tap.

**11. Miscellaneous Business and Correspondence.**

- A. New Holstein Economic Development Corp. Meeting Minutes June 26, 2013.
- B. Proclamation for National Night Out, August 6, 2013.

**12. ADJOURNMENT**

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.